



Republic of the Philippines
Province of Cavite
City of Imus

OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 012

Series of 2023

**AN ORDER REORGANIZING THE REGULATORY REFORM TEAM (RRT) FOR
THE CITY GOVERNMENT OF IMUS**

WHEREAS, pursuant to Section 5 of Republic Act No. 11032, otherwise known as the *Ease of Doing Business and Efficient Government Service Delivery Act of 2018*. "All offices and agencies which provide government services are hereby mandated to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and reengineer the same if deemed necessary to reduce bureaucratic red tape and processing time."

WHEREAS, in support to the implementation of the above mentioned Act and its specific provisions, and in view of the Philippine Development Plan No. 2017-2022 that ensures People-Centered, Clean, and Efficient Governance through seamless service delivery the Department of Interior and Local Government (DILG) issued Memorandum Circular No. 2018-214 Series of 2018 entitled, "Reengineering of LGU Systems and Procedures or EODB-EGED Act of 2018" that enjoins LGU's to initiate Reengineering of its Operations and Procedures.

WHEREAS, in compliance with the standards of the Act above-mentioned, the City Government of Imus, with the support of the Anti-Red Tape Authority (ARTA), provides these Guidelines pursuant to the Project Repeal Framework that was launched by the Competitiveness Bureau (CB) of the Department of Trade and Industry (DTI). These guidelines aim to improve the delivery of government services in the country by reviewing business and non-business related Local Ordinances, Issuances, and Resolutions then recommend the repeal, amendment, consolidation, or retention, as may be deemed necessary, to eliminate unnecessary burden to business and non-business related transactions.

WHEREAS, *Joint Memorandum No. 2019-01* dated 10 December 2019 was issued by the DILG and the Anti-Red Tape Authority to provide for the guidelines to ensure the good regulatory practices in the LGU level, such as those related to licensing, imposing information obligation, compliance to standards, payment of levy, fee, charges, or any other statutory and regulatory requirements necessary to carry out an activity.



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NOW THEREFORE, I, HON. ALEX L. ADVINCULA, City Mayor of Imus by virtue of the powers vested in me by law, do hereby order the following:

Section 1. Composition- The Regulatory Reform Team (RRT) of the City of Imus shall be created and be composed of the following:

Chairman *Hon. Alex L. Advincula*
City Mayor

Co-Chairman *Hon. Homer T. Saquilayan*
City Vice Mayor

Members

Hon. Peter Emmanuel C. Lara
Committee on Ordinances, Rules, Privileges and Legal
Matters

Hon. Larry Boy S. Nato
Committee on Ways and Means/ Games and Amusement/
Markets and Slaughterhouse/ Franchises

Hon. Dennis T. Lacson
Committee on Transportation and Communications/
Information and Communication Technology

Hon. Lloyd Emman D. Jaro
Committee on Finance, Budget and Appropriations

Hon. Lloren Dionella G. Saquilayan
Committee on Social Services, Family, Women, Children
and Elderly

Hon. Darwin Marti T. Remulla
Committee on Land Utilization, Zoning and Housing
Committee on Human Settlements



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Hon. Mark Anthony P. Villanueva

Committee on Trade, Commerce and Industry/ Labor and
Employment and Industrial Peace

Hon. Exequiel B. Ropeta

Committee on Agriculture and Livelihood and Agrarian
Reforms

Hon. Sherwin L. Comia

Committee on Public Works and Infrastructures/
Special Projects

Hon. Enzo Gaston A. Ferrer

Committee on Health, Nutrition, Population and
Sanitation, Environment Protection and Ecology

Hon. Gregorio Miguel B. Ocampo, Jr.

Committee on Education

Hon. David G. Sapitan, Jr.

Liga ng mga Barangay President,
Committee on Peace and Order, Public Welfare and
Safety and Fire Protection/ Human Rights/
Barangay Affairs

Mr. Hertito V. Monzon

City Administrator

Engr. Guiana F. Monzon

City Planning and Development Office

Atty. Leonard Martin E. Syjuco

City Legal Officer

Mr. Jose Rafael C. Alarcon

Record Office, Office of the City Councilors

Ms. Jasmin C. Ramos

Head, Business Permit and Licensing Office



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Engr. Christian Mervin S. Sarno
City Engineer

Engr. Alvin Saitanan
Officer-in-Charge, City Building Official

Ms. Marie Jenneth Vilbar-Lungcay
Officer-in-Charge, Local Economic Development and
Investment Promotions Office

Ms. Sheryline Sarmiento-Timtiman
Civil Society Organization

Secretariat

Ms. Mary Jemeny V. Yulo
SP Secretary, Sangguniang Panlungsod

Ms. Rodavil Jacama
Office of the City Administrator

Ms. Lea T. Solidum
Office of the City Administrator

Ms. Ma. Blesilda C. Bautista
Office of the City Administrator

Ms. Riva M. Blancaflor
Office of the City Administrator

Mr. Jonathan A. Campat
Office of the City Administrator

Section 2. Functions and Responsibilities- The team shall be responsible for the following:

- a.) Stocktaking of all local ordinances and issuances made by LGUs solely or jointly made with other LGUs or NGAs;



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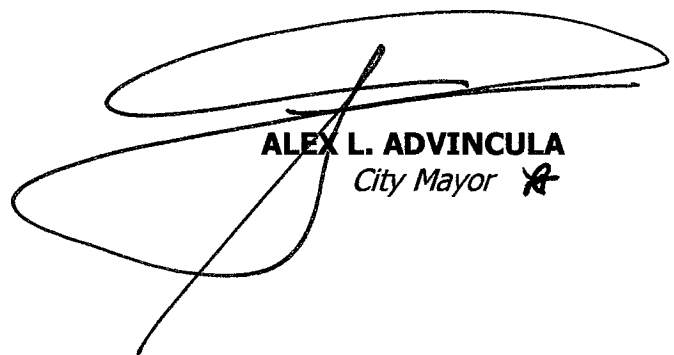
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- b.) Engage with other stakeholders such as CSOs and the private sector, in identifying cumbersome regulations, and in determining priority ordinances and issuances for review and improvement;
- c.) Conduct studies/ reviews in the promotion of efficient government services and ease of doing business;
- d.) Assess local ordinances and issuances, and determine the effects and implications of adopting a policy option through undertaking Regulatory Impact Assessment (RIA);
- e.) Recommend policy options based on the Regulatory Impact Statements produced from RIA, to be adopted by the LGU;
- f.) Establish procedures and methodologies, including the implementation of the new issuances of LGU;
- g.) Create and/ or update the database system and the LGU website; and
- h.) Ensure regular and timely coordination with DILG and ARTA.

Section 3. Filing of Regulations- The RRT Secretariat shall furnish a copy of approved local ordinances, issuances, and resolutions to the University of the Philippines (UP) Office of the National Administrative Registrar (ONAR), pursuant to Administrative Code of 1987.

Section 4. Effectivity- This Executive Order shall take effect immediately upon the approval hereof and shall remain in full force and effect unless revoked or amended by the Local Chief Executive.

DONE and **SIGNED** this 20th day of March 2023, City of Imus.


ALEX L. ADVINCULA
City Mayor 